

# Thomas Chalmers Church Centre

All booking enquiries to:

Convenor: Gill Davidson  
1 Stewart Place  
Kirkliston  
EH29 9BQ  
Tel: 0131 333 2214  
[gillandneil21@btinternet.com](mailto:gillandneil21@btinternet.com)

## Terms and Conditions of let of Church / Church Halls etc.

### PARTIES

The Congregational Board / Kirk Session of Kirkliston Church of Scotland Congregation (in this Agreement referred to wherever the expression "the Landlords" is used)

and

---

(in this Agreement referred to wherever the expression "the Tenants" is used).

### PREMISES

The Thomas Chalmers Church Centre, Kirkliston.  
The Tenants shall be allowed the use of the toilets and kitchen / crush area, and any areas as agreed by the Landlords.

The Tenants shall / shall not have the use of designated storage cupboards for storing equipment.

### PERIOD OF LET

Date:

Time:

The let may be terminated at any time by either party giving notice to the other party.

### RENT

The rent shall be agreed with the Centre Executive Committee and the Church Treasurer, and reviewed each year. Due notice shall be given by the Landlords in writing of any change in rent.

### CONDITION OF PREMISES

The premises are accepted by the Tenants as being in good condition and repair.

The Tenants agree to leave the premises in a clean and tidy condition at the end of each use of them.

The Tenants shall make good any damage caused to the premises through their use of them.

### USE

The premises are accepted by the Tenants as being the sole purposes of

## ALTERATIONS

The Tenants shall not make any alterations to the premises.

## INSURANCE

The Tenants shall be responsible for providing adequate insurance cover for themselves, those associated with them and their equipment, and any other property they bring into the premises in connection with their use of them and, if required, shall exhibit the relevant policies and premium receipts to the Landlords. Without prejudice thereto and to the other provisions of this Agreement:-

- 1) The Tenants shall be responsible for providing adequate public liability cover in respect of their use of the premises; and
- 2) The Landlords shall be entitled, at their option, to require endorsement of the relevant insurance policies in their name or, alternatively, to insure separately against any possible claims and liabilities arising from the Tenants' use of the premises and to recover the relevant premiums or increases in premium, as the case may be, from the Tenants.

## CHILDREN & YOUNG PEOPLE

The Tenants confirm that they are familiar with the Home Office Code of Practise, *Safe from Harm*, and/or the publication *Protecting the Children*, endorsed by the Scottish Office, and have an understanding of it and undertake to follow the Code of Practise contained therein in work with children and young people under the age of sixteen years.

## INDEMNITY

The Landlords shall not be responsible for any loss, damage or claim by any party of any kind, including claims in respect of any deficiency in respect of the premises themselves arising out of this let; and the Tenants shall indemnify the Landlords (including the Trustees vested in the premises) against all such loss, damage or claims.

We, the parties, agree to the foregoing terms and conditions of let:

On behalf of the Landlords:

---

(Convenor, Church Centre Management Committee)

---

(Treasurer)

On behalf of the Tenants:

---